

Withdrawal and Dismissal

Applications for the withdrawal of a pupil should be submitted in writing to the Principal **at least one month** before the date of withdrawal or a month's fee will be charged in lieu of the notice.

A transfer certificate, or any other certificate will be issued only if all dues have been paid and library books and school items taken on loan returned.

Irregular attendance, habitual idleness, disobedience or defiance of authority, malpractice in examinations, lack of sufficient improvement in conduct and studies even after warnings or conduct injurious to the moral tone of the school are sufficient reasons for the dismissal of a student.